

Meeting of the Board of Directors
November 16, 2015

Ron Smithhisler	-	Board President	Present
Gary Vess	-	Board Vice-President	Present
Vern Heyer	-	Board Secretary	Absent
James Furtado	-	Board of Directors	Present
Bob Shigley	-	Board of Directors	Absent
Greg Marlar	-	Fire Chief	Present
Margie Giusto	-	Admin Assistant	Present

President Ron Smithhisler called the meeting to order at 18:30 hours flag salute was given. Vern Heyer and Bob Shigley were absent.

James Furtado made a motion to approve the board minutes for October 19, 2015. Gary Vess seconded, motion carried unanimous.

Disbursement of Funds & Finance Report: Robert Wheeler from Wheeler Bookkeeping stated that we only had a few changes on the report. Pool Account went up \$580.00. Robert stated that we moved some money over to the money market account to keep the interest up so that we can benefit from that.

Chief Marlar stated that Revenues are looking really good. Chief Marlar stated that November is where we will get our tax money and we have received two deposits so far. Chief Marlar stated that we are down 9,800.00 from last year but we have two more deposits to go and they are usually the larger amounts. Chief Marlar stated that so far we have received \$400,088.00.

Chief Marlar stated that the only other change is in Material & Services we paid the entire Dispatch Fee of \$23,589.00. Chief Marlar stated with paying this we are still above 70% on Material & Services.

Ron Smithhisler asked about the bill for Addcox. Chief Marlar stated that it was the annual maintenance bill. Ron asked if it was what we paid last year and how many units do we have. Chief Marlar stated that he would have to check, but we budgeted for a 2% increase. Chief Marlar stated that we have 10 units that were serviced.

Ron Smithhisler stated that he would like Robert Zuver to go over the insurance portion on the heating / air portion of our renewal policy with VFIS.

Ron Smithhisler stated that he would like to bring up something regarding the financials. Ron stated that Winston has the highest tax rate in the State of Oregon. Ron

stated what his concern is as far as financials is PERS increase, Insurance increase next year. Ron stated we have had extra expenses this year because of injuries. Ron stated we have hired a part time Firefighter. Ron stated that he really believes through attrition only that this board should be looking at three personnel per shift. Ron Smithhisler stated that we have an obligation to our citizens, this community. We also have an obligation to our personnel to be able to have stable environment for them with no layoffs, other than only through attrition. Ron Smithhisler stated that he truly believes this board has worked hard to keep the district going without any layoffs in the last three years. Ron Smithhisler stated that he just wants to clarify what he is thinking for the board for in the future.

Chief Marlar stated that there is always that balance of being able to maintain good personnel for response and needing to be able to cover operations and safety and juggle balanced budget for the mid to long term. Chief Marlar stated to Ron Smithhisler that he thinks it is a realistic goal to look at. Chief Marlar stated that through our mission and strategic planning it was in the board's power to prevent having any layoffs. Chief Marlar stated that it's not bad to have a staffing level set at three personnel per shift and looking at attrition for that.

Chief Marlar stated that the budget workshop is in February and the board will have a better avenue and a more definitive answer after seeing the numbers.

Robert Wheeler stated that we are running \$140,000 to \$150,000 a month. Robert and Chief Marlar stated that you want at least \$600,000 cash carryover. Chief Marlar stated its better if you have more, but at least \$600,000 will keep you from having to borrow any money.

Gary Vess made a motion to accept the Disbursement of Funds and Finance report. James Furtado seconded, motion carried unanimous.

Chief's Report: Chief Marlar stated in addition to his report on file that we officially received notice from FEMA that we didn't get the SAFER Grant.

Chief Marlar stated that we hired George Wiewichs on November 23, 2015.

Chief Marlar stated that Jeff Surmon is released to full duty and will be back December 1, 2015.

Chief Marlar stated that we are having our annual holiday party and awards dinner December 10, 2015 at Carlos Restaurant.

Chief Marlar stated a reminder that our Board Meeting will be December 14, 2015. Chief Marlar stated that Steve Tuschscherer will be here to present our audit and financials.

Chief Marlar stated that the Captain's written exam will be February 22, 2016 and the assessment center on March 7, 2016.

Chief Marlar stated that if the County ASA Franchise Fee gets implemented in January 2016 the first year fee would be \$300.00. 2nd year the fee would be \$600.00 and from there on after it would be \$1,000 a year for a franchise fee. Chief Marlar stated that in 2018 we would have to pay \$3,000 additional to submit to renewal our franchise, and a 1,500 five year renewal fee, for renewal fees. Chief Marlar stated that he has an issue where they are wanting to charge public providers who are servicing and providing these services to the public that are already at a loss. Chief Marlar stated that we make .50 cents on the dollar on our ambulances in reimbursement. Now they want us to pay more money to be able to do that. Chief Marlar stated Medcom and Winston might be okay, but Glendale and North Douglas will have a real impact and this might cause them to get out of the don't business.

Chief Marlar stated that he is hoping that they reconsider and really look at it to see if there is some other means. Chief Marlar stated that he will keep us posted on this.

James Furtado made a motion to approve the Chief's report. Gary Vess seconded, motion carried unanimous.

New Business:

VFIS Insurance Premium Update / Robert Zuver - Robert Zuver stated that he has good news for us and that the rates went down.

Robert Zuver stated that they did an inspection of the building and said that everything was within their specs so they didn't increase the inflation guard and the coverage stayed the same. Robert stated that the only changes to the policy is the vehicle changes.

Robert Zuver stated that last year our premium was \$26,036.00 this year the renewal quote is \$24,804.00.

Robert Zuver stated that he went back a few years ago to see what Winston Dillard Fire District was paying VFIS. In 2010 Winston Dillard Fire District paid \$28,000.00 for a premium payment. So it's a four thousand dollar drop from previous years.

Chief Marlar asked Robert Zuver about the break downs for refrigeration and heating. Robert Zuver stated that you still have to have maintenance on the equipment. Robert stated that if your compressor broke down, it does have mechanical breakdown coverage on the policy. Robert Zuver stated to the Chief that he can get us a flyer on that portion so we can have it on file. Chief Marlar stated that he wasn't aware that the district had that coverage with VFIS.

Gary Vess made a motion to accept the renewal from VFIS for \$24,804.00. James Furtado seconded, motion carried unanimous.

Policy 2.5 Public Records Policy: 1st Reading

Temporary Firefighter Position: Chief Marlar stated that the Board approved at our last Budget Hearing to approve funding for the temporary Firefighter from July to December. Captain Surmon is returning and will be back to full duty December 1, 2015. Chief Marlar stated that you can eliminate the temporary position effective December 1, 2015, or you can allow it to run through December 31, 2015. Chief Marlar stated you can extend it out beyond December if you so choose, which it is unbudgeted and would be addition payroll cost to the district. Chief Marlar stated he would like the Board to fulfill the agreement and allow Brent to be here until the end of December. Chief Marlar stated Brent is a great employee and has given to the District and has made himself available to us.

Gary Vess made a motion to keep Brent Lounsbury through December 31, 2015. James Furtado seconded, motion carried unanimous.

Adjournment: Seeing no further business to be discussed meeting was adjourn at 7:25pm. The next regular meeting will be held on December 14, 2015.

Board Secretary _____