

Meeting of the Board of Directors
May 16, 2016

Ron Smithhisler	-	Board President	Present
Gary Vess	-	Board Vice-President	Present
Vern Heyer	-	Board Secretary	Present
James Furtado	-	Board of Directors	Present
Bob Shigley	-	Board of Directors	Present
Greg Marlar	-	Fire Chief	Present
Margie Giusto	-	Admin Assistant	Present

President Ron Smithhisler called the meeting to order at 18:30 hours, flag salute was given.

Gary Vess made a motion to approve the board minutes from April 18, 2016. Bob Shigley seconded, motion carried unanimous.

Disbursement of Funds & Finance Report: Robert Wheeler from Wheeler Bookkeeping stated that the Ambulance revenues were larger this month. Robert stated that they did all the revisions on the Capital expenditures transfers on the cash flow. Robert stated that you should see the adjustment on the reserves from the Operation Fund. Robert stated that the loan payment came out in April so you will see that on the finance report.

Gary Vess made a motion to approve the Disbursement of Funds & Finance Report. Bob Shigley seconded, motion carried unanimous.

Recognition: Chief Marlar sworn in Matt Torres as one of our newest Engineers at Winston Dillard Fire District. Congratulations Matt on your new promotion in the fire service.

Correspondence: Bev Heyer presented to the Board of Directors a copy of the Property details for the Property ID: R43785, which is the old Winston Dillard Fire Station located at 9589 Old Highway 99 South, Winston, OR 97496.

Bev Heyer stated that the Real Market Value from the County has it listed at \$80,585.00.

Bev stated that the County has is zoned Public Reserve and it could possibly be re zoned.

Bev stated what she recommends listing the property for is \$70,000 to \$80,000.

Chief's Report: Chief Marlar stated in addition to his report on file one of our long time employees has returned to work. Brandon Howren has been released to full duty.

Chief Marlar stated that our Budget Hearing will be held in conjunction with the Board Meeting next month on June 20, 2016.

Chief Marlar stated that District #2 is still moving forward and hope to close with Bay Cities on May 31, 2016. Chief Marlar stated that the administration office will move to Dixonville station. Chief Marlar stated that the phone number and emails will remain the same.

Chief Marlar stated that it has been a couple years so he is requesting a quote for our General Insurance. So we should be getting something from VFIS and Special District so we can see how the rates are comparing.

Chief Marlar stated that this week is National EMS Week. Chief Marlar stated that today they had a formal event at UCC and last week the Commissions signed a Proclamation declaring this week as EMS Week. May 15 to 21, 2016 as Emergency Medical Services Week.

Bob Shigley made a motion to accept the Chief's Report. Gary Vess seconded, motion carried unanimous.

New Business:

Board Policy 9.15 Administrative Holidays. Bob Shigley made a motion to approve 9.15 Administrative Holidays. James Furtado seconded, motion carried unanimous.

Board Policy Review:

- 9.1 - Travel Authorization and Reimbursement
- 9.2 - Harassment
- 9.3 - Tobacco Use
- 9.4 - Health, Wellness and Safety
- 9.5 - Substance Abuse
- 9.6 - Personnel Administration
- 9.7 - Employee Conduct

No changes on 9.1 – 9.7

Gary Vess made a motion to accept Policy Review 9.1 -9.7. Bob Shigley seconded, motion carried unanimous.

Good of Order: Chief Marlar stated in your packet is a letter for donation to the Winston 4th of July Committee. Chief Marlar stated that we have donated in the past and we do have funds in Board Expense if we would like to donate.

Vern Heyer asked how much was donated last year. Margie Giusto stated \$1,000.00.

James Furtado made a motion to donate \$1,000 to Winston 4th of July Committee. Bob Shigley seconded, motion carried unanimous.

Adjournment: Seeing no further business to be discussed meeting was adjourned at 7:15pm. The next regular meeting will be held June 20, 2016.

Board Secretary_____