

**Meeting of the Board of Directors
Monday March 17, 2014**

Gary Vess	-	Board President	Present
Ron Smithhisler	-	Board Vice-President	Present
James Furtado	-	Board of Directors	Present
Vern Heyer	-	Board Secretary	Present
Bob Shigley	-	Board of Directors	Present
Greg Marlar	-	Fire Chief	Present
Margie Giusto	-	Admin Assistant	Present
Joel King	-	Volunteer	Present

President Gary Vess called the meeting to order at 18:30 hours and flag salute was given.

Bob Shigley was sworn in and notarized by Trista Tomlinson on March 17, 2014.

Gary Vess wanted to say a big thank you to Charlie Brickey who served over 16 years with the Winston-Dillard Fire District. Charlie Brickey received a nice plaque for all his years of service with the Winston-Dillard Fire District.

Minutes of Previous Meetings: Ron Smithhisler asked Chief Marlar about the Maintenance Agreement with District 2. Chief Marlar stated that he will bring a draft at the next meeting.

Ron Smithhisler made a motion to accept the minutes for February 17, 2014. Bob Shigley seconded, motion carried unanimous.

Disbursement of Funds & Finance Report: Robert stated that he made a couple of changes this month on the report.

Gary Vess asked Robert Wheeler about the 509 – Unemployment percentage remaining column. Robert stated that it's an error and will fix it. Gary also asked about the holiday pay column as well. Chief Marlar stated that holiday for the crew is paid out in November and that Margie is the only one who gets holiday pay throughout the year.

Ron Smithhisler had some question regarding Capital Outlay. Robert stated that part of the problem is that our reports are done on an accrual basis and so it messes everyone up when looking at the reports.

Bob Shigley asked Robert about 511- Uniform Allowance, 655- Uniform Expense. Chief Marlar stated that uniform allowance was a stipend pay that was used for their allowance in the past. That card will not be utilized now. The Uniform Expense is what

the crew will be using now as far as shirts, pants. Chief Marlar can't answer why it was done that way but the allowance 511 is going to go away. Chief Marlar stated that you will see it on your past reports for three years. For the Government LB reports we have to show it.

Robert Wheeler stated that update on IRS. We got denied on the release of the levy. Robert stated that they didn't feel that it was a hardship to release the lien.

Robert stated that he contacted Mrs. Conway in DC and she requested a copy of all the documents from day one. Mrs. Conway wants to review the whole case, Mrs. Conway isn't going to be the one that makes the decision. However, it will give her action on where to go.

Robert will follow up with Mrs. Conway and see where we're at.

James Furtado made a motion to accept payment on bills. Ron Smith hisler seconded, motion carried unanimous.

Correspondence: Chief Marlar stated that he sent a letter to Nuener, Davidson office letting them know that we will not be needing there services. Copy of letter is on file.

Chief's Report: Chief Marlar report consist of Administrative time, Winston-Dillard Fire District call volume for the month. Special Projects update, Political issues, Training and Volunteer Updates.

Chief Marlar stated that we had a Captains exam and Jeff Surmon was successful at the passing the written exam and will go onto the next phase.

Chief Marlar stated that we have posted for Engineer exam.

Attorney's Report: None

Safety Committee Report: None

Employee Comments: Captain Rand Dickson thank the Board for providing the staff vehicle and fuel for their Seattle trip.

Old Business: Chief Marlar stated that we are through the first phase of the Budget. Chief Marlar stated over the next couple of months we will be fine tuning everything.

New Business: Chief Marlar stated that we received applications from Mark Brosi and Walt Taylor for our Budget Committee.

Ron Smithhisler made a motion to accept Mark Brosi and Walt Taylor applications and to appoint them to the 2015 Budget Committee. Bob Shigley seconded, motion carried unanimous.

Chief Marlar went over 1st reading of Policy Revisions 1.1 – 1.15. Copy on file. 2nd will be in April.

Cadet Program

Chief Marlar stated that we had four applicants for the Cadet Program. 3/4 showed up to take the agility test. We had one individual that past. The one person was interviewed for the position and then elected not to take it. Chief Marlar stated so as of right now we have no Cadets for this Spring Term.

Joel King stated that he has worked with Scott McNight and they have talked to 90 students in Sutherlin and 60 students from Oakland, then will be coming to Winston to talk with Douglas High students. Joel stated that he will do his best to find viable candidates.

Ron Smithhisler asked Chief Marlar about the Budget next year if we don't have any Cadets. Chief Marlar stated that since the Budget was for six total, I'm putting that into the Budget. Chief Marlar stated that we need to keep in mind that we currently have an MOU with the bargaining unit that we will not have more than one Cadet per shift. Chief Marlar stated that we are obligated and are certainly following that. Chief Marlar stated that the MOU expires in June. After June we can have further discussion on it and come to an agreement. Chief Marlar stated that we have a place holder in the Budget for it, whether we end up with two per shift or one it will be up to the Board.

FY2014-15 Budget

Ron Smithhisler made a motion to prepare FY15 budget with not hiring a Fire Fighter after Captain John Peterson retires in August. Vern Heyer seconded, motion carried unanimous.

Ron Smithhisler had some reasons why. He is okay to promote within but not to hire a Fire Fighter. Ron stated that he doesn't want to have to lay anyone off. Ron also would like to be able to know how are budget is going to be down the road so that if there is going to be a lay-off everyone will know ahead of time.

Captain Dickson asked Ron if we were successful in the Safer Grant, would that change his decision. Ron stated that he thought about it but doesn't think we are going to get it. Chief Marlar stated that we won't even know the results before the current one expires. Ron stated that if we got the Safer Grant he wouldn't have a problem keeping the staffing the way it is.

Chief Marlar stated that one of his aspects as why Ron Smithhisler asked him to put this on the Agenda is the Board as well as the Administration is trying to forecast beyond one year. We would like to keep as many employees that we can to provide a service. With using attrition rather than layoff is always a preferred way of doing it. Chief Marlar stating eleven is a good number to work with.

Ron Smithhisler stated that not rehiring for a position will extend our guys staying employed longer.

Automatic Aid Agreement Lookingglass

Chief Marlar has received IGA Assistant Agreement from Lookingglass Rural Fire District.

Chief Marlar stated that Lookingglass Fire is having some issues right now and he does not want to be involved in it. Chief Marlar stated that he has spoken with their Fire Chief and told them if something was to happen and you needed us we would need an agreement / auto aid agreement so that it would be on file with County Dispatch. Chief Marlar stated that we went through the run cards to see what Winston would send, and what District 2 would send.

Chief Marlar stated that the mutual aid is only going to be used if Lookingglass is unable to respond.

Chief Marlar stated that his recommendation is to sign the document.

James Furtado made a motion to accept the IGA Assistance Agreement with Lookingglass. Vern Heyer seconded, motion carried unanimous.

Apparatus Maintenance

Chief Marlar stated that he just wanted to bring everyone up to speed on everything. Chief stated that Larry Gauer has went through the tender, and the reserve engine, and a brush rig. Larry has also went through one ambulance and is on the second ambulance.

Chief stated that as the Board directed Larry is going through and correcting any issues, bringing them up to speed.

Chief Marlar stated that on the 1st and 2nd out ambulance Larry has found some concerning issues.

Business of Guests: Ken Harrison stated he would like to commend the Board on what he is hearing. Ken stated that it's a breath of fresh air because it has never happen in previous administration.

Good of Order: Next meeting is April 21, 2014 at 6:30pm.

Adjournment: Seeing no further business to be discussed meeting adjourn at 8:12pm.
The next regular meeting is April 21, 2014 at 6:30pm.