

Meeting of the Board of Directors & Budget Hearing  
June 20, 2016

Ron Smithhisler	-	Board President	Present
Gary Vess	-	Board Vice-President	Present
Vern Heyer	-	Board Secretary	Present
James Furtado	-	Board of Directors	Present
Bob Shigley	-	Board of Directors	Present
Greg Marlar	-	Fire Chief	Present
Margie Giusto	-	Admin Assistant	Present

President Ron Smithhisler stated roll and call all present, open Budget Hearing at 18:30 hours.

Chief Marlar presented to the Board of Directors more Budget changes. Chief Marlar stated that we received more in property tax this year than last year. Chief Marlar stated that he also adjusted our ambulance charges.

Chief Marlar stated he is was pleased with is our Worker's Compensation bill. It came in lower than we budgeted. Chief Marlar stated that we will be saving Eighteen Thousand dollars on Worker's Comp.

Chief Marlar stated that in Material Services we have some additional expenses of \$4,515.00. It's for Extinguisher Hydrostatic testing, Annual Fire Alarm Inspections and replacement of hose and monthly house dues for cadets.

**Continuing to leave the Budget Hearing open for public comments or concerns, moving on to the Board Meeting.**

**Minutes of Previous Meetings:**

Gary Vess made a motion accept the Board Meeting minutes and the Budget Committee meeting minutes for May 16, 2016. Bob Shigley seconded, motion carried unanimous.

Chief Marlar stated that he wanted to clarify something in the Budget Committee Meeting. Chief Marlar stated that on Ken Harrison motion to approve the proposed budget of \$4,075,897. Chief Marlar stated that there was an error on that part. Chief Marlar stated that he did not include all the Operational Reserve or the Debt Services. Chief Marlar stated that it's going to be okay because it was a proposed budget and

now we are discussing the adopted budget. Chief Marlar stated that he is not amending the minutes because they don't need to be, the minutes are correct. He just wanted to bring it to the Boards attention. It is corrected in our actual resolution tonight.

### **Disbursement of Funds & Finance Report:**

Robert Wheeler from Wheeler Bookkeeping stated we did some clean up and adjustments.

Robert states that the cash flow looks good.

James Furtado made a motion to approve the Disbursement of Funds and Finance Report. Gary Vess seconded, motion passed unanimous.

Chief Marlar stated that the IRS is still up in the air. Chief Marlar stated that we still have not received the official denial.

### **Chief's Report:**

Chief Marlar stated in addition to what you have received in your packet. Chief Marlar stated that we did some more training that some of our personnel went to. Chief Marlar stated that we participated in the County and State wide Cascadia Disaster training event.

Bay Cities is moving right along and providing services to the majority of the MedCom area.

Chief Marlar stated with the adoption of the board resolutions tonight then we will move forward in purchasing the 2016 Ford Focus (Porch).

Chief Marlar stated that we have sold our last surplus Engine that we were planning on selling for \$3,500.00 to UCC. Chief Marlar stated that they will be using it for the Fire Science Program.

Chief Marlar stated that all the surplus apparatus are gone with the exception of the Engine that is being leased to Fire District 2 and being used in Sutherlin by Calapooia.

Ron Smithhisler asked Chief Marlar about getting a price quote from VFIS & Special Districts. Chief Marlar stated that it is in the works.

James Furtado asked Chief Marlar for an update on Daryl Kemmerle and Carl Boulden.

Chief Marlar stated that he had heard from Daryl today and he had his pens removed today and will be starting back on therapy.

Chief Marlar stated that he did speak with Carl and at this time he is planning on a July 30<sup>th</sup> retirement. Chief stated that this is Carl's hope and plan. Chief Marlar stated that if Carl gets paperwork between now and then that PERS says Medical is Carl's best way to retire then he would retire in September. Chief Marlar stated that is how we have him budgeted is through September.

Bob Shigley made a motion to approve the Chief's Report. Vern Heyer seconded, motion carried unanimous.

**New Business:**

**Discussion on Sale of Dillard Property** – Chief Marlar stated that we have heard from Bev Heyer and found that the property in Dillard is worth \$70,000 to \$80,000.

Chief Marlar stated that he has talked with Steve Tuchscherer and even though our lien is in a non-collect status the IRS could reach in and take proceeds from the sale of the property. Chief Marlar stated that Steve recommends until he is able to take care of the appeal that we should just table the sale of the Dillard property.

**Board Policy Review 9.8 – 9.14**

9.8 Early return to work program – No Changes

9.9 Workplace Violence – No changes

9.10 Family Leave – With Changes

9.11 Discharge/Discipline Appeals – No changes

9.12 Use of District Owned Property – No changes

9.13 Cellular Telephone Use Policy – No changes

9.14 PERS Employee Pickup – No changes

James Furtado made a motion to approve Board Policy 9.8 – 9.14 with amended changes noted in 9.10 Family Leave Policy. Bob Shigley seconded, motion carried unanimous.

**President Ron Smithhisler moved to close the Budget Hearing.**

James Furtado made a motion to approve Winston Dillard Fire District No. 5 Resolution No. 06-2016, BE IT RESOLVED that the Board of Directors of the Winston Dillard Fire District No. 5 hereby adopts the budget for the fiscal year 2016-2017, in the total amount of \$5,048,026. This budget is now on file at Winston Dillard Fire District No. 5, 250 SE Main Street, Winston, Oregon 97496. At a permanent tax rate of \$4.6453. Bob Shigley seconded, motion carried unanimous.

**Business of Guest: NONE**

**Employee Comments:** George Wierichs stated that C –Shift regrets that they couldn't make the meeting because they were training. George Wierichs apologized on their behalf.

**Adjournment:** Seeing no further business to be discussed meeting was adjourned at 7:05pm. The next regular meeting will be held July 18, 2016.

**Board Secretary**\_\_\_\_\_