

## Meeting of the Board of Directors July 21, 2014

Gary Vess	-	Board President	Present
Ron Smithhisler	-	Board Vice-President	Present
James Furtado	-	Board of Directors	Present
Vern Heyer	-	Board Secretary	Absent
Bob Shigley	-	Board of Directors	Present
Greg Marlar	-	Fire Chief	Present
Margie Giusto	-	Admin Assistant	Present

President Gary Vess called the meeting to order at 18:30 hours and flag salute was given.

**Minutes of Previous Meetings:** Ron Smithhisler made the motion to approve the Board minutes for June 16, 2014. Bob Shigley seconded, motion carried unanimous.

**Lookingglass IGA:** WDFD Board of Directors met with Lookingglass Board President George Kuntz regarding the assistance in covering their area while they work with SDAO for a long term solution. George Kuntz met with Douglas County Fire District No. 2 as well and Douglas County Fire District No. 2 agreed to assist them for a month while they work this issue out.

George Kuntz Lookingglass President stated that he was contacted today by Bill Anderson from SDAO. George stated that we are going to have a meeting and SDAO is going to interview everyone on Thursday July 24, 2014. George stated that they have a series of things that they need to provide SDAO with. George stated that SDAO would like to see their last three years of audits, training records, this year's budget and monthly statements. George also stated they would like to see the Policy & Procedures Book as well.

Chief Marlar asked George Kuntz is your wish of the Winston-Dillard Fire District Board is to stay standardized as basically the same thing that Fire District No. 2 did. George Kuntz stated yes he would like to request the service of Winston-Dillard Fire District and then we would meet again at the next board meeting.

Ron Smithhisler asked Chief Marlar if this IGA is any different from the one we had in the past. Chief Marlar stated that yes it is. Chief Marlar stated that they have no first

responders to respond at all. Which means it would just be our crew responding only. Chief Marljar also stated that we did not automatically go on natural cover fires or car fires. Chief Marljar stated that we were on a mutual aid for structure fires. Chief Marljar stated that what this IGA states is that we will commit one resource and a Chief Officer, then depending on the information we receive they can call for more resources.

George Kuntz asked the board that if there is a problem and they don't have their issue resolved can they extend the agreement. The Board stated that they would have to come back and have another meeting to discuss it.

James Furtado made a motion to accept the Lookingglass IGA through the next Board Meeting August 18, 2014. Bob Shigley seconded, motion carried unanimous.

**Disbursement of Funds & Finance Report:** Robert Wheeler stated that he has forward the information to Steve Tuchscherer so that he has his own reports. Robert stated that he can give you a final report next month. Robert stated that his goal is to get the reports on the true accrual method.

Chief Marljar stated that August is our last payment on the SAFER Grant and so we will be closing the American West account.

James Furtado made a motion to accept the Finance Report. Bob Shigley seconded, motion carried unanimous.

**IRS – Steve Tuchscherer:** The Board made a motion in May to have Steve Tuchscherer evaluate the IRS Lien. Included in the Board packet was a letter from Steve Tuchscherer that addresses the IRS Lien and what he has found out and what the Board should pursue.

Steve Tuchscherer stated that it was just recently that the Social Security Office received our 2007 W-2. Steve stated we will still pursue a request that the penalties be abated. The most difficult issue we must deal with is requesting that the penalties be abated and connecting with the appropriate IRS office and agents. Steve also stated that we can do an offer and compromise. Steve stated that there are two ways that the IRS looks at an offer and compromise. One is the ability to pay problem. The other is the doubt of liability. Steve feels that we are going to be okay but this process is not going to happen fast.

Chief Marljar asked Steve that in some point will the Board need to approve what amount that they are wanting to propose. Steve stated yes.

Steve Tuchscherer stated that he will be sending more letters to the board with continuous things that we will need to be doing regarding this matter.

**Recognition:** Chief Marlar stated that we did complete our Engineer process and we had two applicants that completed it. Rusty Young and Matt Torres.

Chief Marlar stated that both applicants did excellent jobs. Chief stated that they were literally within points of each other. Chief Marlar stated Rusty Young was on top and accepted the position. **Congratulations Rusty!!!**

Next Board Meeting it will be administered the Oath of Rank to Rusty Young and Jeff Surmon and doing the badge pinning at that time. The positions will be effective September 1, 2014.

**Correspondence:** The Douglas High football team is gearing up for their annual traditional Polynesian style luau. Chief Marlar stated that in the past they had their luau at the Wildlife Safari and this year would like to have the event at Riverbend Park. Chief Marlar stated that they are wanting to have a fire pit. So we have put them in contact with our Fire Marshall Ray Shoufler to oversee that they are following the proper procedures as far as where the pit can be.

Chief Marlar stated that the Douglas High football team has also invited the crew over to eat.

**Chief's Report:** Chief Marlar stated that Chief's Report on file but he did have an addition to that and that was the system monitoring. Chief Marlar stated that when Secure Com came out to set up the monitoring system our alarm panel was completely fried. Chief Marlar stated that this is an older model and they don't even make this panel anymore. Chief Marlar stated that Secure Com gave us a bid of \$5,377.00. Then they wanted \$1,800.00 a year for testing inspections. Chief Marlar stated that he was concerned why Secure Com wanted to charge so much for an inspection. Chief Marlar found out through the bid process and stated that he doesn't know the particulars on it but when the Fire Station was built they exceeded the NFPA fire codes for monitoring the sprinkler system. Chief Marlar stated that smoking detectors are only required in sleeping areas and hall ways of the sleeping area by NFPA. Chief Marla stated we have 85 smoke detectors, including the apparatus bay. Chief Marlar stated that heat sensors only have to be at the control panel and we have four of them, don't need them. The manual pull stations we have 18. We don't need them either. Chief Marlar stated that is why the bids were so high.

Chief Marlar stated that we went out and got some more bids for the same thing. One bid was for \$3,600.00. One bid for \$12,000.00.

Chief Marlar stated that it's under \$50,000.00 so we can do an intermediate procurement. Chief Marlar recommends that we replace the panel no matter what. Chief Marlar stated that right now the panel is nonfunctional and so therefore it would not go off.

Ron Smithhisler asked Chief Marlar who is the low bid with. Chief Marlar stated Convergent Technology's out of Eugene.

The consensus of the Board is to go with the lowest bid for our new panel.

Chief Marlar stated that he wasn't here on the 4<sup>th</sup> of July but heard that everything went real well. Chief Marlar stated that Eric Giusto did a real good job. Chief Marlar stated that we had 300 or more people here for the open house.

James Furtado stated that Eric Giusto did an excellent job with the fireworks. James stated that open house was really nice and the crew and their families that was here working did an excellent job.

**Old Business:** ISO update, Chief Marlar stated that they are waiting for our community risk reduction sheet. Chief is meeting with the Captains tomorrow to discuss this. It's a new component that they have introduced in their new grading system. This involved what you do in your community as far as hydrant testing and inspecting, to public education.

Chief Marlar stated that we can get up to 50 points. Chief Marlar stated that they met with the Water Purveyor and did some updated water flows. ISO is going to add the mobile tender shuttle process that Fire District NO. 2 had done. Winston and other departments had participating in. Chief Marlar stated that Winston should have gotten credit for last time but did not.

Chief Marlar also stated that as July 1, 2014 ISO changed that if you live within 7 miles of the Fire Station your class protection is an 8. It used to be that you had to live within 5 miles to get the 8.

**New Business:** Reading of Policy Revisions 9.8-9.14, 10.1-10.2.

James Furtado made a motion that we accept the Revision of 9.8-9.14, 10.1-10.2. Bob Shigley seconded, motion carried unanimous.

Chief Marlar stated that we have completed our updates with our Job Description and Policy's. Chief Marlar stated he will be meeting with the Captains tomorrow to start on the Standard Operating Procedures.

**Sub Committee:** Chief Marlar stated that a month ago we had met with a couple of Board Members from District No. 2 and a couple Board Members from Winston-Dillard and myself to discuss a possible future longer term contractual arrangements between the two inanities. Chief Marlar stated that the rumor to consolidate / merge the two Districts is not even a choice.

Chief Marlar stated that what one option is sometime in the future is redefining the district boundary lines and forming a new district.

The other option is to look at a longer term contract where the Winston Board stays in existents for their taxing authority but see what efficiency we could do for delivery of service throughout both districts.

Chief Marlar stated that his goal is to look at the long term for both district.

Ron Smithhisler nominated Bob Shigley, and Bob Shigley nominated Ron Smithhisler to meet with District No. 2 members for the Sub Committee. James Furtado seconded, motion carried unanimous.

**Election of Board Officers:** Ron Smithhisler made a motion to keep the Board Members the way it is. James Furtado seconded, motion carried unimous.

Gary Vess	Board President
Ron Smithhisler	Board Vice-President
Vern Heyer	Board Secretary
James Furtado	Board of Directors
Bob Shigley	Board of Directors

**Business of Guests:** Dea Potter from The Society For Creative Anachronism is using the Dog Park, portion of Riverbend Park the weekend of August 1 -3<sup>rd</sup>, 2014. Looking for permission to have some cooking fire, warming fire, and possibly some torches for lighting at night. Dea Potter states that they are responsible group. They will have fire extinguishers and water buckets on hand next to all fires.

Chief Marlar asked Dea if she has checked with the city to make sure they have all their permits and stuff. Dea stated that yes she did. Chief Marlar stated that it is great and to just leave us all her information.

Rusty Young wanted to inform the Board that Captain Peterson will be retiring at the end of August. That they are planning a get together for him and that everyone is invited to attend.

**Good of Order:** Ron Smithhisler would like the Dillard Station gone. Ron would like to get a bid to tear it down and haul it off. So we will get ahold of all call and get a bid on it.

Seeing no further business to be discussed meeting adjourn at 8:05pm. The next regular meeting is August 18, 2014.