

## Meeting of the Board of Directors July 20, 2015

Gary Vess	-	Board President	Present
Ron Smithhisler	-	Board Vice-President	Present
Vern Heyer	-	Board Secretary	Present
James Furtado	-	Board of Directors	Present
Bob Shigley	-	Board of Directors	Absent
Greg Marlar	-	Fire Chief	Present
Margie Giusto	-	Admin Assistant	Present

President Gary Vess called the meeting to order at 18:30 hours and flag salute was given.

**Minutes of Previous Meetings:** Ron Smithhisler stated to Chief Marlar that last month in the minutes his concerns regarding Winston-Dillard Fire District not having a balanced budget. Ron Smithhisler stated that he does not want to end up in a situation where we would have to make some really drastic decisions. Chief Marlar stated that we have had some discussion on personnel and it was decided with the Budget Committee to go with the eleven personnel. Chief Marlar stated that it has also been the Boards desire to not have any layoffs either. Chief Marlar suggest that we watch are finances carefully on a month by month basis, which is what we are doing. Ron Smithhisler stated that he doesn't want anyone to be laid off and that we just need to watch our funds carefully and look at attrition, and make sure the public understands that the funds are not going to last forever. Chief Marlar understands what Ron Smithhisler is saying and Chief Marlar stated that we are never going to see an increase in overall revenues, there is always going to be decreases when it comes to finances because of the legislation. Chief Marlar stated we have measure 5 and 50. We have PERS and a few others expenses beyond our control.

James Furtado stated that attrition will take care of itself. James Furtado stated that if we lose an employee next year to retirement we just won't replace him. James Furtado stated to save money we can approach the union to get another cadet. James Furtado stated we might have to do that every year and then in ten years it might be that we only have seven or eight paid firefighter personnel and have two cadets on each shift. James Furtado stated that as the years move on we will have to pick up more cadets or volunteers, it's just the way it is. James Furtado stated that we need to serve the community. James Furtado stated that we will do what the Chief suggest and monitor it each month and by next June we will know.

Chief Marlar asked the Board do you want him to bring a report back to the next meeting. Ron Smithhisler stated no he is satisfied with things. Chief Marlar stated that

we talk about the budget monthly and so there will be discussion throughout until next budget season.

Ron Smithhisler made a motion to approve the Board minutes for June 15, 2015. James Furtado seconded, motion carried unanimous.

**Disbursement of Funds & Finance Report:** Robert Wheeler stated that he and Chief Marlar had the discussion on the finances last week and Chief and the Board has done a great job on streamlining everything. Robert Wheeler stated that we haven't had to borrow any money for three years now.

Robert Wheeler stated that he thinks we are three to four years out before we would have to start borrowing.

Robert Wheeler stated he could run a history report for the board so they can see in fluctuation for cost.

Ron Smithhisler made a motion to accept the Disbursement of Funds and Finance Report for June 15, 2015. James Furtado seconded, motion carried unanimous.

**Recognition:** Steve from the Dillard Church of God presented a plaque to the Winston-Dillard Fire District. Steve wanted to give thanks for those who serve us and put their lives on the line. Steve stated that it's a pleasure to say thank you from the Dillard Church of God for all that everyone here at the Winston-Dillard Fire District does.

**Correspondence:** Chief Marlar stated that Christa McDonald from the Christy Court Apartments is asking the Board for any donations so that she can purchase a convertible car seat for her child.

Chief Marlar stated that he feels this is a true need for this parent but we need to be cautious about giving out donations. Chief Marlar stated what we can do, is put Christa in contact with Social Services to see if there is other avenues out there for her. Chief Marlar stated it's the pleasure of the Board but we need to be careful using public funds for this.

Ron Smithhisler asked Margie Giusto to get back with her regarding this matter.

Chief Marlar stated that we also have received a letter from the person that hit our fire hydrant. She is working with a Public Defender and they are working together in getting us paid back for what it cost us to replace the parts for the hydrant.

Chief Marlar stated that we have a letter on file from her. The letter explains that she made a huge mistake and that she doesn't have a job right now, but is working with a Public Defender and we should see restitution on this.

**Chief's Report:** Chief Marlar stated that the call volume is down.

Chief Marlar stated that Doug Peterman and Brent Lounsbury started in July.

Zoll Monitors arrived and crews are going to start training on them.

The Ambulance is in full production. We're hoping for the first part of September for it to be done.

Chief Marlar stated that are LB1-50 and Budget Resolution is filed with the assessor office and the elections office.

Ron Smithhisler made a motion to approve Chief's Report. James Furtado seconded, motion carried unanimous.

### **New Business:**

#### **A. Board Officer Elections**

Chief Marlar stated per our policy you cannot serve more than three consecutive years a term. Chief Marlar let President Gary Vess know that he took over in November 2012. So we will need to elect a new President.

Vern Heyer nominated Ron Smithhisler for President. James Furtado seconded, motion passed.

Ron Smithhisler nominated Gary Vess for Vice-President. James Furtado seconded, motion passed.

Chief Marlar asked Vern Heyer if he was okay in still serving for Secretary. Vern stated yes.

#### **B. County Proposed Ambulance Franchise Fees**

Chief Marlar stated attached is a letter from the Planning Department regarding the County is considering establishing Ambulance Service Ordinance Franchise Administration fees. The concept is to cover the County's cost of program administration of the plan, Ordinance and Franchise programs.

Chief Marlar stated that they have proposed that each year Winston-Dillard would pay the \$1,000.00 annual fee. Chief Marlar stated that in 2018 the fee for RFP submission would be \$3,000.00, then after that a five year RFP renewal fee would be \$1,500.00. The annual audit fee would be \$300.00.

Chief Marlar stated that are concern is that they came out with this after our Budget has been approved. Chief Marlar stated that they need to put this off until next Budget year, so it could be budgeted for.

Chief Marlar stated that the other concern is the smaller departments like North Douglas and Glendale might put them under to where they might not be able to deliver service to the community.

Chief Marlar also stated that we don't think it's reasonable to charge fees on the public servants that are providing the public safety service.

Chief Marlar stated that the next step in this is they received our letters. Copy of Chief Marlar's letter is on file that he wrote to Douglas County Planning Director/ASA Administrator.

Chief Marlar stated that next is when and if they decide they will have to have a public hearing notice and we will speak at that.

### **C. Resolution 01-2016 Operational Reserve Fund Zoll Monitors**

James Furtado made a motion to accept the Resolution 01-2016 authorizing the use of up to \$51,374 funds for the purchase of two (2) Zoll monitor/defibrillators and one (1) automatic external defibrillator from the fiscal year 2015-2016 operational reserve fund. Vern Heyer seconded, motion carried unanimous.

**Adjournment:** Seeing no further business to be discussed meeting adjourn at 7:30pm. The next regular meeting is August 17, 2015.