

Meeting of the Board of Directors  
February 16, 2015

Gary Vess	-	Board President	Present
Ron Smithhisler	-	Board Vice-President	Present
James Furtado	-	Board of Directors	Present
Vern Heyer	-	Board Secretary	Present
Bob Shigley	-	Board of Directors	Present
Greg Marlar	-	Fire Chief	Present
Margie Giusto	-	Admin Assistant	Present

President Gary Vess called the meeting of the Board of Directors to order at 6:30 PM, flag salute was given.

James Furtado made a motion to approve the Board minutes for January 19, 2015. Bob Shigley seconded, motion carried unanimous.

Ron Smithhisler made a motion to approve the FY 16 Budget Workshop Meeting minutes for February 10, 2015. Bob Shigley seconded, motion carried unanimous.

**Recognition:** Chief Marlar was honored to present the Oath of Rank and badge pinning to Captain Willie Caldwell. **Congratulation Willie!!!!**

**Disbursement of Funds & Finance Report:** Ron Smithhisler asked Robert Wheeler if the Workers Comp issue was corrected. Robert Wheeler stated that yes it did get corrected.

Chief Marlar asked Robert Wheeler is the American West Bank account is closed. Robert stated yes.

James Furtado made a motion to accept the Disbursement of Funds & Finance Report. Bob Shigley seconded, motion carried unanimous.

**Chief's Report:** Chief Marlar stated by looking at the Chief's report that was in your packet the crew is busy. They ran 165 calls for January and 164 calls in December.

Chief Marlar stated in addition he was appointed to the Oregon Fire Chief Association Board of Directors, Chief Marlar stated that he will be sitting on that board for the remainder of that term.

Chief Marlar stated he was also appointed by the Governor to sit on the Fire Policy Committee and the BPSST Committee. Chief Marlar stated that this board oversees the firefighter and police officer complaints for revoking their certification.

Chief Marlar stating that he will be in Arizona February 27, 2015 through March 14, 2015 for spring training. Deputy Chief Bullock will be covering while the Chief is on vacation.

Chief Marlar stated that we have started our Second Captain's testing process in March. It will close on the 19<sup>th</sup> of March.

Chief Marlar reminded the Board of Directors that they have until March 19, 2015 to get their ballots in if their interested in signing up for another term on our Winston-Dillard Fire District Board of Directors.

Chief Marlar stated to the Board that we have a Cadet that is on Administrative leave.

Chief Marlar stated to the Board if the IRS issue isn't resolved by the end of June. If the Board of Directors would entertain an option for leasing, renting or surplus a fire engine. Chief Marlar stated that it would be for the Calapooia Fire District.

Ron Smithhisler asked the Chief about our Firefighters that are on light duty. Chief Marlar stated that we have one that is back to light duty. Ron Smithhisler asked the Chief how much does Workers Comp pays on that. Chief Marlar stated that Workers Comp will pay 66 2/3 the District picks up the other third. Chief Marlar stated that this employee has eight hours deducted per shift from his sick leave.

Chief Marlar stated we have one firefighter off on a shoulder injury full on work related. Chief Marlar stated that the first 90 days they are made whole. The check from Special District of 66 2/3 comes to Margie and is deposited into Personnel Services. The District pays 1/3 for the first 90 days. At day 91 and forward at every shift he would have 8 hours of sick time subtracted.

Chief Marlar stated that we have one firefighter off for medical issues (non-work related). This is 24 hours off of sick pay per his shift. Ron Smithhisler stated then it's paid 100%. Chief Marlar stated yes, we are paying is whole salary and it's just getting deducted from his sick accrual. Chief Marlar stated he has 240 hours every month that

comes off his sick time. Chief Marlar stated after the sick time is used up it would roll to vacation time.

James Furtado made a motion to approve the Chief's report. Bob Shigley seconded, motion carried unanimous.

**Old Business:** Chief Marlar stated that we discuss the staffing at the Board Workshop Meeting. Chief Marlar stated the main intent was to move forward at this time with budgeting for the 11<sup>th</sup> Personnel.

Chief Marlar stated that the general consensus of the Board is to go with the Lateral testing process.

James Furtado made a motion to move forward with the Lateral testing so that Chief Marlar can start the process. Bob Shigley seconded, motion carried unanimous.

**New Business:**

**FY16 Budget Officer** – Ron Smithhisler made a motion for Chief Marlar to be the FY16 Budget Officer. James Furtado seconded, motion carried unanimous.

Chief Marlar stated that the first and hopefully only Budget Meeting is going to be May 18, 2015. The meeting will start at 5:00 pm, which will be right before our regular Board meeting.

Chief Marlar stated that final Budget Hearing Meeting for adoption will be June 15, 2015.

James Furtado made a motion to accept the Budget calendar as presented. Bob Shigley seconded, motion carried unanimous.

**Umpqua Banks:** Margie Giusto received documentation from Umpqua Bank to verify and update signers on the account. Turns out that Gary Vess is not a signer on the account and the Board would like him to be one. Gary Vess filled out his paperwork and Margie Giusto will take it to Umpqua Bank for Gary to be added as a signer.

**Apparatus Replacement Plan Adoption:** Chief Marlar stated to the Board that each year he will bring this plan back to the Board for any changes that need to be made on the replacement plan.

Ron Smithhisler made a motion to accept the Apparatus Replacement Plan Adoption. James Furtado seconded, motion carried unanimous.

Chief Marlar discuss the first reading on the Public Contracting Rules. Next month we will adopt it if the Board pleases.

**Adjournment:** Seeing no further business to be discussed meeting adjourn at 7:35 pm. The next regular meeting is March 16, 2015.

**Board Secretary** \_\_\_\_\_