

Meeting of the Board of Directors
February 15, 2016

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| Ron Smithhisler | - | Board President | Present |
| Gary Vess | - | Board Vice-President | Present |
| Vern Heyer | - | Board Secretary | Present |
| James Furtado | - | Board of Directors | Present |
| Bob Shigley | - | Board of Directors | Present |
| Greg Marlar | - | Fire Chief | Present |
| Margie Giusto | - | Admin Assistant | Present |

President Ron Smithhisler called the meeting to order at 18:30 hours flag salute was given.

Gary Vess made a motion to approve the board minutes from January 18, 2016. Bob Shigley seconded, motion carried unanimous.

Disbursement of Funds & Finance Report: Robert Wheeler stated that last month he made a mistake on the Capital Outlay fund but corrected it for this month.

Robert Wheeler stated that everything looks good, except we did go over budget on the Uniforms. Chief Marlar stated that we had two new hires and the cadets so we did go over this year. Robert stated that the cash flow is looking really good, but they will need to move some money over the pool account.

James Furtado made a motion to approve the Disbursement of Funds & Finance Report. Bob Shigley seconded, motion carried unanimous.

Recognition: Chief Marlar sworn in Wyatt Ormond as the newest Firefighter / Paramedic at Winston Dillard Fire District. Congratulations Wyatt.

Chief's Report: Chief Marlar stated in addition to his report on file, our call volume has dropped.

Chief Marlar stated that the Captain's written exam is schedule for next Monday. Chief Marlar stated that there will be one candidate that is taking the test. The Assessment Center is schedule for March 8, 2016.

Chief Marlar stated that he met with Robert Wheeler regarding some concerns that we are having with some mistakes that are happening on our payroll. Robert Wheeler stated to Chief Marlar that he needs to get some extra help in his office and help for Darcy to elevate that problem.

Chief Marlar stated the RFP update for District 2 is they had three potential bids show up to the mandatory meeting on February 2, 2016. American Medical Response, Metro West Ambulance and Cal Ore from Brookings. Chief Marlar stated that those three are eligible to submit a proposal. Once they are received then they will need to be reviewed and graded.

Chief Marlar would like to see if they could change our Board Meeting in August from the 15th to the 22nd. Chief Marlar stated that he will be at a Fire Chief's International Conference. Ron Smithhisler stated he didn't have a problem with it.

Chief Marlar stated that Daryl Kemmerle was in a motor vehicle accident. Chief Marlar stated it was a serious accident. Chief Marlar stated his right foot was seriously injured. Daryl was transported to River Bend Hospital and had surgery on his right foot. Chief Marlar asked Willie if he had more information to share. Willie stated that he follows up with the surgeon in two weeks and possible another surgery after that. Willie stated that for the next four months Daryl will be off his feet.

Chief Marlar recommends hiring a temp so that we can maintain as best three person staffing on each shift.

James Furtado made a motion to hire a temp for six months effective March 1, 2016. Gary Vess seconded, motion carried unanimous.

New Business:

Board Policy 1.1 – 1.15 – James Furtado made a motion to approve the Board Policy Manual M.I. 1.1 -1.15 with no changes. Bob Shigley seconded, motion carried unanimous.

FY17 Budget Officer – Gary Vess made a motion to accept Chief Greg Marlar as Budget Officer for 2017. James Furtado seconded, motion carried unanimous.

FY17 Budget Calendar – Chief Marlar stated that he wants everyone to make sure that they review the Calendar and that next Tuesday at 3:00 pm we have our Budget Workshop Meeting.

Chief Marlar also stated that on May 16, 2016 it is a regular Board Meeting night and if you could come an hour and a half early at 5:00 pm so that we can present the Budget to you. Chief Marlar stated that we will answer any questions that you may have. If there needs to be another meeting then we can schedule some but we haven't had to

in the past. Then the regular meeting on June 20, 2016 we will hold the Budget Hearing and Board Meeting.

Bob Shigley made a motion to approve the FY17 Budget Calendar. Gary Vess seconded, motion carried unanimous.

FireMed Subscription rate increase – Chief Marlar stated that the MedCom Board last week approved for Roseburg to increase their FireMed rate to \$65.00. Chief Marlar thought we could keep everyone with the same rate and would like to increase Winston’s FireMed renewal rate for July 2016 to \$65.00.

James Furtado made a motion to increase our FireMed Subscription from \$62.00 to \$65.00 effective July 1, 2016. Bob Shigley seconded, motion carried unanimous.

Umpqua Bank Line of Credit Extension – Chief Marlar stated that he received a call from Mike Widmer regarding our line of credit. Chief Marlar stated that this is a \$250,000.00 line of credit for only \$100.00 a year.

Bob Shigley made a motion to keep the \$250,000.00 line of credit. Vern Heyer seconded, motion carried unanimous.

Replacement Copier Lease Agreement – Chief Marlar stated that our current copier lease is almost up in the next few months. Chief Marlar stated that Margie Giusto met with Pacific Office Automation and they have a new copier that has all the same options that our old one has. Chief Marlar did state that the new copier will have a color component with it but you would have to have a code to use it. Chief Marlar stated that Pacific Office will pay out existing lease and pay to have the old copier shipped back. The monthly payment will be \$284.00 and it will be a five year lease.

James Furtado made a motion to approve the copier for a five year lease and authorize Chief Marlar to sign the contract. Bob Shigley seconded, motion carried unanimous.

Employee Comments: Willie Caldwell thanked the Board of Directors for approving to hire a temp for six months.

Adjournment: Seeing no further business to be discussed meeting was adjourn at 7:25pm. The next regular meeting will be held on March 21, 2016.

Board Secretary_____