

Meeting of the Board of Directors
April 21, 2014

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| Gary Vess | - | Board President | Absent |
| Ron Smithhisler | - | Board Vice-President | Present |
| James Furtado | - | Board of Directors | Present |
| Vern Heyer | - | Board Secretary | Present |
| Bob Shigley | - | Board of Directors | Present |
| Greg Marlar | - | Fire Chief | Present |
| Margie Giusto | - | Admin Assistant | Present |
| Joel King | - | Volunteer | Present |

Vice-President Ron Smithhisler called the meeting to order at 18:30 hours and flag salute was given. President Gary Vess has an excused absent.

Minutes of Previous Meetings: Vern Heyer made a motion to accept the minutes for March 17, 2014. Bob Shigley seconded, motion carried unanimous.

Disbursement of Funds & Finance Report: Ron Smithhisler had some questions regarding the beginning and ending balances on the report. Robert Wheeler stated to Ron it's off because of transfers that didn't get put in the system until after the report was printed.

Robert stated update on the IRS. Robert talked with Mrs. Conway and it's starting to move and it looks promising. Robert stated that he had to send a copy of the letter that we received from the abatement company because Mrs. Conway couldn't get it. I went back through all our folders and forward all of the letters that Brenda had written to Mrs. Conway today. Brenda was sending all the letters to Ginger instead of back east. Mrs. Conway will present the letters to whoever is going to get this penalty to go away.

Robert stated that the lien will go way as soon as the penalty goes away.

James Furtado made a motion to approve the distribution of funds and financial report. Bob Shigley seconded, motion carried unanimous.

Correspondence: None

Chief's Report: Chief Marlar stated that Jeff Surmon successfully passed everything and will be appointed Captain 9/1/14.

We are opening it up for the Engineer position which will close the first part of June.

Chief Marlar stated that we have had two promising meetings with ISO. ISO has released a new grading scale and we have personally met with the director who is assigned to Oregon. She is reevaluating Dist. 2 right now. Chief Marlar stated that he is going to have them reevaluate Winston as well.

Chief Marlar stated that A Shift has a black cloud hanging over them. They did get Firefighter Carl Boulden back while another shift member Firefighter Rusty Young injured himself doing a great volunteer deed down at the Fairgrounds and hurt his knee. He will be out at least another two or three weeks.

Chief Marlar stated that we just sent off our State EMS Renewal. We are required to do that every year. The State will be inspecting Winston-Dillard Fire District on Wednesday April 23, 2014. Chief Marlar asked Joel King if he can remember the last time the State was her inspecting the district. Joel King stated he thinks 1996-97. Chief Marlar stated that what the State will be doing is inspecting our ambulances and equipment to make sure that we are carrying the proper equipment, and have our procedures and forms in place.

James Furtado asked the Chief about the Cadet Program. Chief Marlar stated that we do have a Cadet that started April 6, 2014 on A shift.

James Furtado made a motion to accept the Chief's report. Bob Shigley seconded, motion carried unanimous.

Attorney's Report: None

Safety Committee Report: Ron Smithhisler asked Chief Marlar about the inspection certification and who will be doing them. Chief Marlar stated that we will be doing the inspections after we take the class. The City requires anytime there is a new business comes in or there is a change in occupancy that there is a Fire inspection done by the Fire Department. Chief Marlar stated that right now we have the State Fire Marshal doing that until we finish the class.

Employee Comments: None

Old Business: Budget Process Update - Chief Marlar stated that he will be handing out the final draft budget to the Captains tomorrow.

Automatic Aid Lookingglass - Chief Marlar stated that regarding Lookingglass Fire Dept. The Board President resigned a few days after our meeting. They do not have a quorum and they don't have a board. So we won't be moving forward right now with that.

Bob Shigley stated so they have no board. Chief Marlar stated that they do have a Fire Chief and Volunteers so they are responding to calls. Chief Marlar stated by ORS rules they are not legal because they do not have a Board to write checks or conduct business legally.

Apparatus Maintenance – Chief Marlar stated that Larry has finished with all the apparatus except one more staff vehicle. Chief Marlar will have a comprehensive report and recommendation for equipment to surplus next meeting.

New Business: Policy Revisions 2nd reading 1.1 – 1.15. **James Furtado made a motion to accept the policy 1.1 – 1.15. Bob Shigley seconded, motion carried unanimous.**

Policy Revisions 1st reading 2.1-2.4, 3.1-3.6, 4.1.

Cadet Program – Chief Marlar stating that Scott McKnight and Joel King are working on getting more students. Joel King stated that he and Scott have went to the local schools and will hopefully get more students in the fall.

IGA Service Agreement – Discussion on the agreement for Maintenance that WDFD will pay District 2 a monthly apparatus maintenance administration fee of \$1,000, as well as the cost of any parts and materials used on Winston Apparatus.

Section 2 – Materials and Supplies Deliveries – District 2 would order and deliver all medical, station, and office supplies for the main WDFD on Monday through Friday schedule. Winston shall pay a monthly administrative fee of \$350 for the ordering and delivery services, and shall also pay the actual cost of all products or supplies ordered.

Bob Shigley asked the question that last month we spent \$537.00 on office supplies and that's without any service charge. If we were on the delivery services, we would pay the 537.00 plus 350.00. Chief Marlar stated yes, the fee is for her time, driving the route and ordering the supplies. Chief Marlar stated that we can revisit this later down the road.

Vern Heyer made the motion to approve the IGA service addendum for apparatus and materials services. James Furtado seconded, motion carried unanimous.

Volunteer Recruitment & Retention FEMA Grant: Chief Marlar stated that late March they were rewarded the SAFER Grant. It's a four year Grant. Chief Marlar stated that we will receive at least a \$36,000.00 savings this year.

Business of Guests: Ken Harrison had a question on ISO reevaluation. Ken Harrison stated that they were told in the past that the rating would be a 2 or 3. Chief Marlar stated that there is a chance with the new grading we could get a 3. They are giving points for things that they never gave in the past. Plus they will let us know what we need to do to get to a 3.

Good of Order: Next meeting is May 19, 2014 at 6:30pm.

Adjournment: Seeing no further business to be discussed meeting adjourn at 7:48pm. The next regular meeting is June 16, 2014 at 6:30pm.