

Meeting of the Board of Directors
April 18, 2016

Ron Smithhisler	-	Board President	Present
Gary Vess	-	Board Vice-President	Present
Vern Heyer	-	Board Secretary	Present
James Furtado	-	Board of Directors	Present
Bob Shigley	-	Board of Directors	Present
Greg Marlar	-	Fire Chief	Present
Margie Giusto	-	Admin Assistant	Present

President Ron Smithhisler called the meeting to order at 18:30 hours, flag salute was given.

Gary Vess made a motion to approve the board minutes from March 21, 2016. James Furtado seconded, motion carried unanimous.

Disbursement of Funds & Finance Report: Chief Marlar stated that on our revenues we are at 90.5% for total revenue. Chief Marlar stated for non – ambulance revenue is at 94.6%. Chief Marlar stated that the FireMed mailing just went out so we will see an increase of revenue in May. Chief Marlar stated that we are at 28.5% on Personnel Services. We are at 6.4% on our Workers Comp, Chief Marlar stated that we just bought down some of our Mod to help reduce the cost of Workers Comp. Chief Marlar stated Materials & Services are at 32.6%. Chief Marlar stated if you add in the Capital Outlay it will be at 39.2%. Chief Marlar stated that we will be taking a big chunk out of that with our Resolution transfer of \$250,000 tonight. Chief Marlar stated everything is running well with the exception of the Uniform Expense.

Ron Smithhisler asked Chief Marlar if we are going to be having more expenses on Mobile Maintenance. Chief Marlar stated that yes we are getting ready to add some more expenses but will still be below the \$15,000.

Chief Marlar stated that everything else is running smooth. Chief Marlar stated that Robert Wheeler and I met and balanced the Operation Reserve at \$318,194.06 with the audit.

James Furtado made a motion to accept the Disbursement of Funds and Finance Report. Bob Shigley seconded, motion carried unanimous.

IRS Update: Chief Marlar stated that our request for offer and compromise was denied. Chief Marlar stated that we haven't received the official denial yet.

Chief Marlar stated that Steve Tuchscherer talked to the IRS on the phone the day of this letter and explained the situation. Chief Marlar stated that the IRS is stating that this particular office approves these letters and only has this narrow band of authority to do anything. Chief Marlar stated that they did conquer that this is in non-collective status, and will remain in non-collective status. Chief Marlar stated that what we need to do is officially issue a denial and once we get the denial we are going to appeal the denial. Then it will be a 6 to 9 months wait and then the appeal office has full latitude of negotiating the lien.

Recognition: Chief Marlar sworn in Davis Weiss as our newest Cadet at Winston Dillard Fire District. Congratulation Davis on passing the Academy.

Chief's Report: Chief Marlar stated that the call volume is coming up. Chief Marlar has been working on the Budget. Chief Marlar stated that our Health Insurance is going to be a little shy of a 10% increase. Workers Comp mod went up, Chief Marlar stated that we are looking at a \$30,000 increase.

Chief Marlar stated that the City did approve Bay Cities as a subcontractor for District #2. Chief Marlar stated that they are planning on closing May 31, 2016. Chief Marlar stated that the fleet and mechanics will still work out of the Cedar St. address. Chief Marlar stated that the administration staff will be at Dixonville.

Chief Marlar stated that the local 2091 Union proposed to try a trial run of a new schedule going to 48/96. Chief Marlar stated that July 18, 2016 is when the first shift will start.

Bob Shigley made a motion to approve Chief's Report. James Furtado seconded, motion carried unanimous.

New Business:

Board Resolution 05-2016 – Gary Vess made a motion for Resolution number 05-2016 authorizing the transfer of budgeted funds from the General funds into the Operational Reserve fund. Bob Shigley seconded, motion carried unanimous.

Board Policy Review –

- 4.1 - Professional Development Division with no changes
- 5.1 – Ambulance Services with no changes
- 6.1 – Budget and Expenditures with changes
- 6.2 – Fixed Assets with no changes
- 10.1 – Communications with no changes
- 10.2 – Fire District/Employee Communications with no changes
- 9.15 - Administrative Holidays – **1st reading**

James Furtado made a motion to approve the Policy Review of 4.1, 5.1, 6.1, 6.2, 10.1, and 10.2 with noted changes. Gary Vess seconded, motion carried unanimous.

Budget Update – Chief Marlar stated the Budget is almost completed and the new Extrication tool and Ford Focus is listed in the budget.

Chief Marlar stated through resolution for next year we need to set aside in our ending fund balance 60/70,000 for PERS. Chief Marlar stated that we are looking at approximately \$65,000 increase in PERS.

Budget Committee Appointment – Chief Marlar stated that Ryan Moczynski our previous Budget Committee Member has moved to Roseburg and we need to appoint a new member. Jennifer Sikes lives in Winston and is interested in this position.

Bob Shigley made a motion to approve Jennifer Sikes to be appointed as our new Budget Committee Member. Gary Vess seconded, motion carried.

Business of Guests: Bev Heyer stated that she is one of a committee that has moved forward and securing some property here in Winston. Bev Heyer stated that it consist of The Old West Building, Cheetah Junction Manufacture Home Park, Creative Catering, The Barber Shop and a lot behind Zuver Realty.

Bev Heyer stated that the 10 LLC members have put in a \$126,000 to make the down payment with Glen Good of the Manufacture Home Park. Bev stated that this will be going into Escrow next week. The Zuver's have negotiated with the committee then they meet with URA to purchase partial two. Bev Heyer stated partial one is still in negotiations. Bev stated that all four will come together at once for that entire block. Bev Heyer stated that we will start hearing a lot about this project going forward. Bev stated it will take about a year to take out the Manufacture Home Park. Bev Heyer stated that they will be refurbishing the Old West Building. Bev Heyer stated the plan is to turn it into a tour destination walking mall type with little shops. Bev Heyer stated that it will take about four years for this project. As members of Winston you will have an opportunity to buy in on a Coop Membership Project. Bev Heyer stated that the committee will be coming to the Fire Dept. for guidance on this big project.

Bev Heyer stated that they have regular meeting regarding this project for anyone that is interested in attending. It's the 2nd Tuesday of the month at 6:30 at the Winston Community Center.

Good to Order: Gary Vess would like to look at possibly putting the Dillard property up for sale.

Bev Heyer stated that we would need to first do a CMA. Bev Heyer stated that she would do that for us.

Adjournment: Seeing no further business to be discussed meeting was adjourned at 7:30pm. The next regular meeting will be held on May 16, 2016.

Board Secretary _____