

**Winston-Dillard Rural Fire Protection District
Budget Hearing and Board Meeting
June 15, 2015**

Gary Vess	-	Board President	Present
Ron Smithhisler	-	Board Vice-President	Present
Vern Heyer	-	Board Secretary	Absent
James Furtado	-	Board of Directors	Present
Bob Shigley	-	Board of Directors	Present
Greg Marlar	-	Fire Chief	Present
Margie Giusto	-	Admin Assistant	Present

Public Contracting Rule Hearing

Board Chairman Gary Vess called the Public Contracting Rule Hearing to order at 6:35 PM, flag salute was given. Gary Vess stated that Vern Heyer has an excused absents. President Gary Vess opened the Public Contracting Hearing.

Chief Marlar stated to the Board that in your packet is the staff report regarding the 2015 Medix Ambulance that Winston-Dillard Fire District is purchasing.

Chief Marlar stated that we currently have two ambulances that our operational. Chief Marlar stated that the 2002 unit was due for replacement in 2012/13 budget year. The District's ambulance subcommittee has met several times and developed specifications that it believes will serve the crews and community best.

Chief Marlar stated we have received pricing on a Medix demo ambulance on a 2015 E-450 chassis that will meet our needs for costs of \$126,346 plus delivery. Chief Marlar stated that we estimate delivery to be about \$1,500. Chief Marlar stated that it's approximately \$14,000 cheaper than Braun's comparable unit with same specs. Chief Marlar stated that the Medix demo is approximately 200 days faster in delivery time than the unit from Braun.

Chief Marlar stated that staff is recommending the purchase of the Medix demo ambulance so we do not need to conduct a formal procurement under division 47 of rules we have adopted and under exemption E-15, the purchase of used personal property, including a demo model, can be purchased if certain findings can be made.

- 1) Be unlikely to encourage favoritism or substantially diminish competition.

2) It results in a cost savings to the District or public, or otherwise promote the public interest in a manner that could not be realized by a formal competitive solicitation process.

Chief Marlar states that we are required to obtain three competitive quotes for similarly used ambulances. If three are not available, then we are to document efforts to identify comparable items and the research results.

Chief Marlar stated that this notice of this intended purchase was posted in the News Review 7 days ago under the special Board meeting to be scheduled to follow the procurement rules under ORS 279B.085 and District Rule 137-047-0285.

Gary Vess asked Chief Marlar how far out are we on the ambulance.

Chief Marlar stated if the Board moves to approve the resolution tonight, they have the chassis on hold for us right now. It will continue in production after tomorrow in our name and it will be about 60 days or so. Chief Marlar stated that we have arranged to have the power load system installed as well at factory prior to delivery.

Chief Marlar stated that the crews talked with Larry Gauer and made some compartment changes that was allowed within the setup of it. Chief Marlar stated that the new ambulance is red to match the other fire apparatus.

Ron Smithhisler asked Chief Marlar if all our power stuff we bought is all inter changeable. Chief Marlar stated yes, it's the same make and model of the Stryker.

No public or entities came forward to provide comment, questions, or concerns.

Closed Public Contracting Rule Hearing at 6:41 PM.

James Furtado made a motion that we accept resolution 05-2015 for ambulance purchase. James Furtado stated the JOINT RESOLUTION OF THE BOARD OF DIRECTORS AND LOCAL CONTRACT REVIEW BOARD EXEMPTING THE PURCHASE OF DEMONSTRATION AMBULANCES FROM PUBLIC CONTRACTING REQUIREMENTS AND APPROVING A SPECIAL PROCUREMENT.

Bob Shigley seconded, motion carried unanimous.

Adjournment: Seeing no further business to be discussed Closed Public Contracting Rule Hearing at 6:44 PM.

BUDGET HEARING

President Gary Vess opened the Winston-Dillard Fire District Regular Board Meeting Budget Hearing at 6:45 PM.

Chief Marlar stated that he has an update for the Board Members on changes from the approved Budget. Chief Marlar stated since the last meeting there has been some positive changes to the Budget.

Chief Marlar stated since our May 18, 2015 meeting we had \$28,927 change in our projected end funding balance (EFB). Chief Marlar stated it was due to the June Property Tax payment received and Workers Comp payment that we will be receiving.

Chief Marlar stated that we will be getting some savings from PERS and Worker's Comp. The difference is a little over a Thousand.

Chief Marlar stated under Material Services there is a last minute change of \$2,500 that will be added for funds for Hose Tester and appliances.

Chief Marlar stated that under Operational Reserve Fund we proposed \$519,315. This was only if we were going to wait until after July to purchase the new ambulance. Chief Marlar stated with buying the Ambulance and Power load system in FY15 there is a difference of \$148,000. So we will start with \$371,315 in the Operational Reserve Fund. Chief Marlar stated that we didn't lose any money, it was going to come out July 1, 2015 anyway.

Chief Marlar stated that we have two individuals that are interested in being a temporary Firefighter for us. Chief Marlar stated that they are qualified and the Union has agreed under Civil Service Rules to an extension. We are allowed to hire a temp for 90 days. The Union has come forward with a Memo of Understanding and will extend it up to six month and then revisited it.

Chief Marlar stated that we normally do not pay our temps any benefits except there starting pay and there paramedic incentive, which is \$300.00 a month.

Ron Smithhisler asked Chief Marlar how long is the SAFER grant for the Cadets. Chief Marlar stated that it is a 4 year grant.

James Furtado stated to Chief Marlar we have a new hire starting in July. Chief Marlar stated yes. Chief Marlar stated and hopefully a temp to start in July and go through to December.

Ron Smithhisler stated to Chief Marlar that he is still concerned about how to make this District run. Ron stated that we don't know how much we are going to get from Property Taxes, and with PERS and Health Insurance going up we just don't know. Ron stated we don't know on wages either. Ron Smithhisler stated I know we have some money in the bank but it's not going to be there in five years.

Chief Marlar stated he understands you don't have to be a math whiz to know that the expenses are out pacing the revenue.

Chief Marlar stated that we don't have to close the Budget Hearing yet just in case someone comes in. We can just move right into our regular Board meeting.

President Gary Vess opened Winston-Dillard Fire District regular Board meeting at 7:00 PM.

Ron Smithhisler made a motion to approve the Board of Directors Board meeting minutes on May 18, 2015. Bob Shigley seconded, motion carried unanimous.

Ron Smithhisler made a motion to approve the Budget Committee meeting minutes on May 18, 2015. Bob Shigley seconded, motion carried unanimous.

Disbursement of Funds & Finance Report:

Robert Wheeler from Wheeler Bookkeeping stated that there were some adjustments on the General Fund. Robert stated that Margie and I are having an issue with Pay Pal but we think we have there system figured out now.

Margie Giusto explained to the Board of Directors what the issue is with Pay Pal. Margie stated to the Board that Pay Pal will hold the money in the account for 30 days if the transaction (credit card) is not swiped. If the card is swiped then they will release the funds within a few days because of having the signature from the subscriber. Margie Giusto stated it's all about swiping and no swiping. Pay Pal holds the funds if it's not swiped because there is no signature from the subscriber giving authorization for the transaction. Margie stated if I have to key in the information then they consider that non - swiping and there is no signature that goes with the transaction. Pay Pal has no clue if the card was stolen or not so they hold the funds for 30 days to be safe.

Robert Wheeler stated that we received a large deposit from taxes this month.

Chief Marlar stated that our Worker's Comp payment went down. Chief Marlar stated that with the Mod rates we bought down and so it decreased our yearly payment.

IRS Update: Robert Wheeler stated that he does not have any news on it. Robert stated that the problem is we are in non-collective status so they are not in any hurry to resolve our case.

James Furtado stated so they cashed our check. Robert stated that yes they did and we won't get the funds back.

Ron Smithhisler made a motion to approve the Finance report. James Furtado seconded, motion carried unanimous.

Chief's Report: Chief Marlar stated in addition to his Chief report on file, Doug Peterman's back ground check was clear. He is set to start B shift July 2, 2015.

Chief Marlar stated that the painting project is completed and it looks really good.

Chief Marlar stated that he will have another resolution next month for the Zoll Monitors.

Ron Smithhisler asked the Chief about the fence project. Chief stated that he would like to wait closer to November until our first tax distribution.

James Furtado made a motion to accept the Chief's Report. Bob Shigley seconded, motion carried unanimous.

Chief Marlar stated that Budget resolution 07-2015 includes the funds for a temporally Firefighter up to \$63,000 for the 6 month period.

President Gary Vess Closed Budget Hearing

Ron Smithhisler made a motion to adopt the resolution 07-2015 to the amount of \$3,998,621 and to impose the tax rate of \$4.6453. Bob Shigley seconded, motion carried unanimous.

Bob Shigley made a motion to pass resolution 08-2015. RESOLUTION AUTHORIZING THE USE OF UP TO \$22,000 IN FUNDS FOR THE PURCHASE OF AN AMBULANCE POWER LOAD SYSTEM FROM THE FISCAL YEAR 2014-2015 OPERATIONAL RESERVE FUND. James Furtado seconded, motion carried unanimous.

Adjournment: Seeing no further business to be discussed meeting adjourn at 7:30 PM. The next regular meeting is July 20, 2015.

Board Secretary_____