

Meeting of the Board of Directors
January 18, 2016

Ron Smithhisler	-	Board President	Present
Gary Vess	-	Board Vice-President	Present
Vern Heyer	-	Board Secretary	Present
James Furtado	-	Board of Directors	Present
Bob Shigley	-	Board of Directors	Present
Greg Marlar	-	Fire Chief	Present
Margie Giusto	-	Admin Assistant	Present

President Ron Smithhisler called the meeting to order at 18:30 hours flag salute was given.

Gary Vess made a motion to approve the board minutes for December 14, 2015. Bob Shigley seconded, motion carried unanimous.

Disbursement of Funds & Finance Report: Chief Marlar stated that we are half way through the fiscal year and with total revenue we are sitting at 81%.

Chief Marlar stated that he wanted to bring to the board's attention that we have collected 96% of our current taxes YTD. Chief Marlar stated that is a 2% increase from last year same time period. Chief Marlar stated that we have only collected 25% of our prior years. Chief Marlar stated that they are seeing a lot more homes in foreclosure right now. Chief Marlar stated that we will always get our tax money but it could take up to five years or longer now.

Chief Marlar stated that we are doing well on Material & Services. Chief Marlar stated that do to the new hires we will go over budget on our uniforms expense.

Chief Marlar stated that next month you will see some expenses from capital outlay. We purchased a new Thermal Imaging Camera and Struts.

Gary Vess made a motion to approve the Disbursement of Funds & Finance Report. Bob Shigley seconded, motion passed.

Chief's Report: Chief Marlar gave the run down on the call volume for the year. Chief Marlar stated that we had a total of 1,844 calls for 2015. Chief Marlar stated that of those 1,844 calls, 1,215 were Medical Aid calls. 442 were other type calls and 180 were Fire type calls.

Chief Marlar stated that we will have an updated Apparatus Plan for the budget workshop for the board to review next month.

Chief Marlar stated that he has interviewed Wyatt Ormond for a position as a Firefighter/Paramedic at Winston-Dillard Fire District. Chief Marlar stated its pending his back ground check. Wyatt Ormond would replace Mike Ferris who retired.

Chief Marlar stated that the fence has been moved and put up. They will also be installing a fence in the records room upstairs. That should get done this next week.

Vern Heyer asked Chief Marlar if our burn trailer is being used. Chief Marlar stated that yes the simulator is being distributed out to various Fire Dept. Chief Marlar stated it's usually a three month rotation period.

Chief Marlar stated to the board that Margie Giusto is going to be changing how she uses her holiday pay. Margie will still have the same amount of days and hours. Instead of having the 10 holidays, Margie is going to have six major holidays off and then that will give her three floating days that she can exchange for Veterans, Martin Luther King, Columbus Day, or vacation. Also would leave one day to use either before or after Thanksgiving, Christmas or New Years.

James Furtado made a motion to accept the Chief's Report. Gary Vess seconded, motion carried unanimous.

New Business:

Fixed Asset Policy 6.2 - The District establishes \$5,000 as the threshold amount for minimum capitalization of tangible property. Any items costing below this amount will not be capitalized.

Bob Shigley made a motion to accept the 6.2 Fixed Asset Policy. James Furtado seconded, motion carried unanimous.

Local 2091 Article 22 Wage increase: Chief Marlar stated that we have met with the Local 2091 members on discussion with the wage increase. Chief Marlar stated that they have come to a resolution that everyone can agree with. Chief Marlar stated that they will received a 3% raise. Chief Marlar stated for next year we are looking at utilizing the Portland CPI, (Consumer Price Index).

James Furtado made a motion for the Local 2091 Article 22 wage increase, 3% FY16 & 1-2 ½% FY17 based on Portland CPI. Gary Vess seconded, motion carried unanimous.

Vern Heyer would like to commend Ron Smithhisler and James Furtado for their hard work on the wage increase resolved.

Chief Marlar stated that he would like to commend the Firefighters for their hard work on resolving the wage increase.

Chief Marlar stated that we need to set a date for the FY17 Budget Workshop. The Board of Directors decided that February 23, 2016 at 9:00am.

Policy Review Schedule: Chief Marlar stated that we need to start going over the policy for reviews. Chief Marlar stated that he will bring them to our board meetings starting next month for review.

Resolution 04-2016: Gary Vess made a motion to approve Resolution authorizing the use of up to \$2,250 funds for the replacement of the A/C unit in the computer server room from the fiscal year 2015-2016 Operational Reserve Fund. James Furtado seconded, motion carried unanimous.

Employee Comments: Margie Giusto stated that the DHS Booster Club is going to be having a Silent Auction and they would like the Fire District to donate a FireMed Application. The consensus of the Board of Directors thought it would be a great idea to show community support and donate a FireMed Application.

Adjournment: Seeing no further business to be discussed meeting was adjourn at 7:20pm. The next regular meeting will be held on February 22, 2016.

Board Secretary _____